

Working at height permit

AA/JSA/SOP Ref #: Permit #

Company name

Summary of work to be undertaken

Detail only the work to which this permit applies

Do other permits apply to this activity? Refer to the job safety analysis form (JSA)

Confined space entry
 Hazardous Energy
 Excavations ≥ 1.5 metres
 Hot work
 Safety device impairment
 Explosive Atmosphere Area (EEHA)
 Other (specify)

Declaration by permit receiver

• I am competent to identify and manage the risks connected to this work permit (evidence of training provided)	<input type="checkbox"/> Yes <input type="checkbox"/> No	• I have inspected the work location and identified all hazards	<input type="checkbox"/> Yes <input type="checkbox"/> No
• The work area is defined with barriers/signs	<input type="checkbox"/> Yes <input type="checkbox"/> No	• The work will not impact neighbouring areas and increase any current risk level	<input type="checkbox"/> Yes <input type="checkbox"/> No
• If there are any of the following hazards in the work area, or an equivalent hazard, the required controls to eliminate or minimise the risk have been established: Brittle surfaces, skylights, internal gutters, trip hazards, structural instability, single skin canopy, hazardous material/dust, overhead hazards	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
• Emergency rescue means are available	<input type="checkbox"/> Yes <input type="checkbox"/> No	• All workers are trained in working at height and operating the equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No
• The equipment is certified and up-to-date	<input type="checkbox"/> Yes <input type="checkbox"/> No	• WorkSafe has been notified (>5M)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Work at height - emergency response plan

In the event of an emergency, document or attach detailed description of how rescue is going to be performed, including the individual steps that will need to be undertaken:

Work activity raw risk score:
Refer to JSA

Residual risk score:
Refer to JSA

Verified risk score: Verified on site by the permit receiver

Networks/Transmission permission	Duty engineer (name)	Date	Time
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Permit issuer validation

I certify that I have reviewed the proposed work described on the Permit to Work documents and the JSA.

The Permit to Work is allowed:

from:	DD / MM / YYYY
until:	DD / MM / YYYY
Name	PI cannot be same person as PR.
Signature	<input type="text"/>
	DD/MM/YYYY Date

Permit receiver validation

I certify that I am aware of the planned work and the controls detailed on this permit and the JSA. I will ensure that work only proceeds when the conditions set out are met. I will ensure that others working under it understand and abide by the conditions.

Name	PR cannot be same person as PI.
Signature	<input type="text"/>
	DD/MM/YYYY Date

Permit Suspension (PS) and Permit Revalidation (PRv):
The permit must be suspended at the end of each working day OR handover of shift; OR following an emergency; OR at the discretion of the PI and PR. The PTW MUST be revalidated prior to work recommencing.

Date	PS (✓)	PI (initial)	PR (initial)	PRv (✓)	PI (initial)	PR (initial)
DD/MM						
DD/MM						
DD/MM						
DD/MM						
DD/MM						

Permit issuer

I confirm this permit is now cancelled.

Name	PI cannot be same person as PR.
Signature	<input type="text"/>
	DD / MM / YYYY Date

Permit receiver

I confirm that work under this permit is concluded, and the worksite is left in a safe and tidy state.

Name	PR cannot be same person as PI.
Signature	<input type="text"/>
	DD / MM / YYYY Date