

Minutes

Board meeting	Public session
Date	25 June 2024
Venue	Watercare House, Level 3 Boardrooms, 73 Remuera Rd, Remuera and via Microsoft Teams
Time	9:03am

Attendance		
Board of Directors	Watercare staff	Guests
Julian Smith Frances Valintine Graham Darlow Frederik Cornu Via Microsoft Teams Margaret Devlin Nicola Crauford Andrew Clark	Dave Chambers (CE) Jamie Sinclair (Deputy CE) Priyan Perera (Chief Strategy and Planning Officer) Brent Evans (Acting Chief Customer Officer) Richie Waiwai (Tumuaki Rautaki ā-lwi me ngā Hononga) Emma McBride (Head of Legal and Governance) Pinaz Pithadia (Legal and Governance Advisor) Via Microsoft Teams Shayne Cunis (Chief Programme Delivery Officer) Angela Neeson (Chief Financial Officer)	Via Microsoft Teams Trudi Fava (CCO Programme Lead) Lina Jeng, student from the Equal Justice Project

1.	<p>Meeting administration</p> <p>The Chair welcomed everyone to the meeting. She noted that at the time this meeting was scheduled last year, this was going to be the very last meeting of the Board of Watercare, before Wai Tamaki ki Te Hiku was set up. This is therefore an out of cycle Board meeting and the meeting pack does not have the standard reports such as Chief Executive’s report and HSW report.</p> <p>The Chair congratulated Jamie Sinclair and Angela Neeson for their appointments as Deputy Chief Executive and Chief Financial Officer, respectively.</p> <p>The Chair also congratulated Kurt Maxwell, HSW Business Partner for winning Safety Practitioner of the Year award at the annual Safeguard awards.</p> <p>The Chair recognised that this will be Frances Valentine’s last Board meeting. The Chair acknowledge and thanked Frances for her contribution to Watercare during her tenure and noted that the Board formally farewelled Frances at the May public Board meeting.</p> <p>Opening karakia</p> <p>Julian Smith opened the meeting with a karakia.</p>
2.	<p>Apologies</p> <p>Cr Ken Turner sent his apologies.</p>
3.	<p>Quorum</p> <p>All directors were present at the meeting, so a quorum was established.</p>
4.	<p>Declaration of any conflicts of interest</p> <p>No conflicts of interest were noted.</p>
5.	<p>Minutes of the previous meeting of 12 June 2024 Board meeting</p> <p><i>The Board resolved that the minutes of the public session of the Board meeting held on 12 June 2024 be confirmed as true and correct.</i></p>
5.1	<p>Other matters</p> <ul style="list-style-type: none"> • A further update on the company’s Anniversary Weekend Flood and Cyclone Gabrielle insurance claims will be provided at the 10 July 2024 Board meeting. • After the public session of 12 June 2024 Board meeting, the Incident Management team for the PS25 failure downgraded the incident from Level 3 incident to a Level 1 incident. There were no overflows and the temporary works were working reliably. • Regarding the recent chlorine leak at Huia Water Treatment Plant, a further update will be provided in the CE’s report for 10 July 2024 Board meeting. • The Chair asked Management to extend an invitation to the Waikato District Council’s Waters Governance Board ideally before the end of the calendar year.

6.	<p>Public deputations</p> <p>Lena Jeng, a student from the Equal Justice Project noted that she is attending a meeting to observe.</p> <p>Emma McBride noted that David Jackson, a member from the public may also join the meeting later today to observe.</p> <p>There were no other public deputations.</p>
7.	<p>Final draft of Watercare’s Statement of Intent 2024-27</p> <p>Emma McBride introduced the report and highlighted the following:</p> <ul style="list-style-type: none"> • A word version of the Statement of Intent 2024-27 (SOI) will be shared with the Board following the Board meeting. • Auckland Council’s Finance team has requested late changes to the approved SOI financials. A report will be included in the 10 July 2024 Board meeting pack seeking approval of the revised SOI financials. • In response to a query from the Chair, the CE noted that the changes requested by Auckland Council were related to subvention tax numbers. <p>The Board provided following feedback to Management on the draft SOI:</p> <ul style="list-style-type: none"> • Regarding the SOI measure on average consumption of drinking water per day per resident, the CE noted that as discussed at the 12 June 2024 Board meeting, Management is checking this calculation to ensure we are using the correct number of Auckland residents. The CE also noted that there has been a disconnect between water consumption and population as we do not update the population numbers as often as water consumption figures. Emma McBride noted that Watercare is working closely with Auckland Council on the Auckland Water Strategy to further improve and reduce per capita consumption of water. This could include rainwater tanks and smart houses etc, initiatives driven by Auckland Council. The targets for this measure will be reviewed as a part of Auckland Water Strategy. • The CE noted that Management is working with Auckland Council to progress the Group Shared Services (GSS) as much as legally possible with the CE attending fortnightly meetings and Deputy CE and Chief People Officer sitting on an interview panel. • Trudi Fava will reach out to Emma McBride post the Board meeting to discuss Auckland Council’s expectations for the CCOs regarding the capital programme measures. <p><i>The Board approved the final draft of the SOI for submission to the Shareholder, Auckland Council, by 31 July 2024, and delegated to Margaret Devlin and Nicki Crauford the final sign off of:</i></p> <ul style="list-style-type: none"> • <i>the draft SOI, including incorporation of:</i> <ul style="list-style-type: none"> ○ <i>any changes post the 25 June 2024 Board meeting, and</i> ○ <i>the updated SOI financials, once these have been approved by the Board on 10 July 2024.</i> • <i>a cover letter to the Mayor.</i>

8.	<p>Board planner</p> <p>Emma McBride noted the following:</p> <ul style="list-style-type: none"> Once the new Board Chair has been appointed, the Board meetings for 2025 and various site visits will be scheduled, which all Board members will be welcome to attend. The Asset Management Committee meeting will be held on 2 July 2024, and the Board meeting on 10 July 2024. Watercare is scheduled to attend a deep dive session at the CCO Direction and Oversight Committee meeting of 23 July 2024. <p><i>The Board noted the Board planner.</i></p>
9.	<p>Directors' appointment terms, committee memberships and meeting attendances</p> <p><i>The Board noted the report.</i></p>
10.	<p>Disclosure of Directors' and Executives' interests</p> <p><i>The Board noted the report.</i></p>
11.	<p>General business</p> <p>There was no general business.</p> <p>The public session closed at 9:30am.</p>

CERTIFIED AS A TRUE AND CORRECT RECORD

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Margaret Devlin, Chair