

Supplementary meter form

Add additional meters to your non-domestic water and wastewater services application

Please complete and return this form to
Post: Watercare, Private Bag 94010, Auckland 2241
Email: connections@water.co.nz
Phone: (09) 442 2222 Website: www.watercare.co.nz

Important information

This form should be used with the non-domestic water and wastewater services form. It is not a stand-alone form.

Please complete one supplementary meter form for each additional meter included in your application and send all the forms together.

If the property details, legal owner or applicant details for the additional meter are different from those given on the primary non-domestic water and wastewater services form, please fill in another primary form instead of this one.

1. Service needed

Please tick one box beside 'water connection' and one box beside 'wastewater connection' to choose the service you need.

Water connection (please tick one)	<input type="checkbox"/>	New water meter	New water meter diameter size (millimetres): <input type="text"/>
	<input type="checkbox"/>	Additional water meter	
	<input type="checkbox"/>	Relocate a water meter	
	<input type="checkbox"/>	Disconnect a water meter	
	<input type="checkbox"/>	Separate a shared meter	
	<input type="checkbox"/>	Increase water meter size	
	<input type="checkbox"/>	Irrigation meter – if the meter will only be used for irrigation, with no discharge to the wastewater network	
	<input type="checkbox"/>	Fire sprinkler connection – if the meter will only be used for fire sprinklers, with no discharge to the wastewater network	
	<input type="checkbox"/>	No water connection required	
Wastewater connection (please tick one)	<input type="checkbox"/>	New wastewater connection	New water meter diameter size (millimetres): <input type="text"/>
	<input type="checkbox"/>	Use existing wastewater connection	
	<input type="checkbox"/>	Relocate a wastewater connection	
	<input type="checkbox"/>	Disconnect a wastewater connection	
	<input type="checkbox"/>	Increase wastewater connection	Wastewater connection size (millimetres): <input type="text"/>
	<input type="checkbox"/>	No wastewater connection required (irrigation and fire sprinkler connections only)	

Increasing demand Development where the number of users and/or area of building increases, putting more demand on the network

2. Industry type

Please tick the industry type that your water supply meter is used for. The industry type is on your water bill, under Summary.

<input type="checkbox"/> General commercial (standard commercial premises, e.g. office)	<input type="checkbox"/> Hospital or medical clinic	<input type="checkbox"/> Accommodation
<input type="checkbox"/> Pool	<input type="checkbox"/> Community facility/church	<input type="checkbox"/> Laundry
<input type="checkbox"/> Abattoir	<input type="checkbox"/> Industrial/general manufacturing	<input type="checkbox"/> Retail shop/cafe/restaurant
<input type="checkbox"/> Food manufacturing	<input type="checkbox"/> Warehouse/postal/transport	<input type="checkbox"/> Beverage manufacturing
<input type="checkbox"/> Sports/recreation facility	<input type="checkbox"/> Metal, glass or construction material manufacturing	<input type="checkbox"/> Education and training facility (no irrigated grass fields)
<input type="checkbox"/> Concrete manufacturing	<input type="checkbox"/> School (with irrigated fields)	<input type="checkbox"/> Agriculture

Your meter industry type determines how much of your water use will be charged for volumetric wastewater services.

3. New water connection details - This section is not required for relocating or separating meters for wastewater - only connections or services

New meter number (e.g. 2, 3, 4, etc). Please start from number 2, as new meter number 1 is on the primary form

Water meter diameter size (millimetres): (Not required for fire sprinkler connections)

Estimated daily water demand (litres): (Not required for fire sprinkler connections)

Estimated peak flow (litres per second):

Please note, daily water demand calculations including assumptions must be provided with this application.

Please provide any other special information that may affect the job being done, e.g. power cables, trees, construction debris, roading restrictions:

4. Wastewater pricing plan

Estimated average daily wastewater discharge volume, if known (litres per day) litres

Please tick the pricing plan that best suits your expected wastewater use. Visit www.watercare.co.nz and search for our charges for the current charges and volumes related to the pricing plans.

<input type="checkbox"/>	Low user plan
<input type="checkbox"/>	Moderate user plan
<input type="checkbox"/>	High user plan
<input type="checkbox"/>	Industry plan
<input type="checkbox"/>	*Notional

**Non-domestic customers who do not have a metered water supply but are connected to the wastewater network will typically pay the notional fixed charge. This charge may be adjusted to better reflect actual discharge volumes.*

5. Existing meter details - This section is not required if you have filled in section 3.

Water meter serial number:

Watercare account number -

Please describe the meter's current location:

Please remember to provide a site or drainage plan showing all existing and proposed meter locations. New or relocated meters must be located outside the property boundary. You are responsible for connecting your development to the new meter.

If you are relocating an existing meter, please state the distance that the meter will be moved (in metres):

6. Service time-frame

From receipt of your completed application you can expect an invoice within 10 working days. We aim to deliver the service you have requested within 15 working days after payment has been received, although some services may take longer if they require consents from other parties. Please advise if you would like us to delay the work until you are ready.

Hold until advised

Within standard time-frame

Water and wastewater charges apply from the time a water meter is installed. If you are applying for a wastewater connection only, wastewater charges apply from the date that your application is approved.

7. Increasing demand on the network - This section is not required if you have filled in section 3 or 5.

Water meter serial number:

Watercare account number -

Estimated increase in average daily water use (litres per day): litres

Estimated peak flow (litres per second): litres

Please note, you must provide daily water demand calculations, including assumptions, with this application.

8. Additional information - This section is not required for relocating, disconnecting or separating existing meters

If you have a building consent from Auckland Council, please provide the consent number: Date issued: DD / MM / YYYY

If you have a resource consent from Auckland Council, please provide the consent number: Date issued: DD / MM / YYYY

Have development contributions for water and/or wastewater for this property been paid to Auckland Council or the previous local authority? Yes No

Authorisation

I am authorised to make this application in the name of the legal property owner and in doing so, I acknowledge that the terms and conditions of the customer contract with Watercare Services Limited apply whenever a property is connected to Watercare's network or when connection has been approved.

Name	<input type="text"/>	Signature	<input type="text"/>
		Date	DD / MM / YYYY

Privacy

We may use this information to process your application, update our records or help improve our services. We will not disclose it unless required by law. You have the right to access your information, and you can ask us to correct any errors.

Checklist

Before you submit this application, please make sure that you have filled in all the relevant sections and attached the required documents listed below.

- Multiple meters: A supplementary meter form for each additional meter

- New irrigation meters:
 - A document showing all calculations for the new meter, including the estimated average daily water use and the estimated peak flow rate
 - A site or drainage plan showing private water pipes, backflow prevention devices and the proposed location of the new meter

- New fire sprinkler connections:
 - A site or drainage plan showing all existing and proposed public drains, private drains, private water pipes and backflow prevention device or devices*
 - The water flow and pressure that will be needed to operate the fire sprinkler system
 - The results of fire hydrant tests and plans showing the test locations
 - A block plan graph showing the water flow and pressure needed to operate the fire sprinkler system against the flow and pressure available in the network
 - A fire safety report

- Disconnecting an existing water or wastewater connection: A site or drainage plan showing the location of the existing meter or connections to be disconnected and the location of other existing meters or connections that are to remain

- Wastewater-only connections: A site or drainage plan showing all existing and proposed public and private drainage

- Separating or relocating an existing water or wastewater connection: A site or drainage plan showing all existing and proposed public and private drains, existing and proposed meter locations and backflow prevention devices*. New or relocated meters must be located outside the property boundary

- Increasing a water or wastewater connection size or increasing demand on the network: A document showing all calculations, including the estimated average daily water use and the estimated peak flow rate

- Use an existing wastewater connection: A site or drainage plan showing the water meter and wastewater connection locations

For all other water connections:

- A document showing all calculations, including the estimated average daily water use and the estimated peak flow rate. If the meter will measure water supplied to residential units, please separate their estimated daily use from the use for the rest of the development
- A site or drainage plan stamped 'approved' by Auckland Council for building or resource consent, showing all existing and proposed public and private drainage, existing and proposed meter locations and backflow prevention device or devices*. New or relocated meters must be located outside the property boundary
- Elevations and floor plans of the new development
- If there are water tanks, the type of water they will capture (e.g. rainwater, stormwater) and what they will be used for (e.g. irrigation, toilet flushing)
- The number of any residential units and their floor areas
- For meters 40mm or greater, a breakdown of the sanitary fittings (e.g. number of toilets, urinals, sinks, dishwashers, baths, tubs, washing machines and hose taps) on site

**A boundary backflow prevention device is required to make sure the public water supply does not become contaminated. Some devices require annual testing and fees may apply. Visit www.watercare.co.nz and search for 'backflow' for more information.*