

# Compliance statement

## CS3 – Construction works

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Email: [info@water.co.nz](mailto:info@water.co.nz)

Phone: (09) 442 2222

Website: [www.watercare.co.nz](http://www.watercare.co.nz)

The statement must be provided by a suitably qualified and experienced person or suitably qualified person on behalf of the company which completed the construction work. The works may have been done by a number of people directly supervised by the author.

For land development works please upload the completed Compliance Statement to Watercare's Developer Portal, and for Watercare infrastructure projects please send the form to the Watercare project manager.

### Author's details

|                   |                                                                                         |             |                      |
|-------------------|-----------------------------------------------------------------------------------------|-------------|----------------------|
| First name/s      | <input type="text"/>                                                                    | Last name   | <input type="text"/> |
| Company           | <input type="text"/>                                                                    |             |                      |
| Business address: |                                                                                         |             |                      |
| Street number     | <input type="text"/>                                                                    | Street name | <input type="text"/> |
| Suburb            | <input type="text"/>                                                                    | Postcode    | <input type="text"/> |
| Work phone        | <input "="" type="text" value="("/> <input type="text"/> <input type="text" value=")"/> | Mobile      | <input type="text"/> |
| Email             | <input type="text"/>                                                                    |             |                      |

### Accreditation details

|                           |                      |                     |                      |
|---------------------------|----------------------|---------------------|----------------------|
| Academic qualification    | <input type="text"/> | Trades discipline   | <input type="text"/> |
| Competency accreditation  | <input type="text"/> |                     |                      |
| Accreditation body        | <input type="text"/> | Registration number | <input type="text"/> |
| Registered practice area* | <input type="text"/> |                     |                      |

*\*Attach proof from accreditation body*

### Parameters of this statement

Describe the construction works certified by this statement

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If in part, describe the overall project

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Not applicable

## Project details

Project name

Project number

Site address: Street number

Street name

Suburb

Postcode

Site legal description\*

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Not applicable

\*Include the Lot number and DP number if available

Engaged by

## Supporting documents

Attach the following evidence to demonstrate construction compliance:

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Construction log reports

*A day-by-day record of site activities, site conditions and other issues of note on the project e.g. 22 May 2024: Laid 12.5m 150mm dia. Wastewater pipe at 2.4% grade from MH1 to MH2. Rain most of the day. Difficulty in obtaining compaction in backfill*

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Construction quality check-lists and test certificates

*Construction quality check-sheets and test results as required by Watercare construction standards which measure individual components of the project e.g. soil compaction tests. This includes completed and signed off inspection and test plans (ITPs) and all photographic evidence of works.*

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Material test certificates

*List of materials used in construction, with manufacturer and/or model number for each item.*

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Designer-specified test records

*Some construction projects will include additional testing requirements and specified by the designer that are over and above the minimum requirement set by Watercare. For many projects this will not apply.*

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Commissioning reports

*Specific testing and reports that are completed as part of the living of a system which measure the function of the installation as a whole e.g. pressure testing of a complete wastewater line or functional performance of a pump station.*

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As-built drawings

*Includes red-line mark ups and as-built drawings in accordance with Watercare's Standard for producing CAD and Geospatial drawings. (Note: if agreed by both contractor and design engineer, the final as-built drawings may be completed and submitted by the design engineer)*

Please tick to confirm all of the above are attached and list the document titles and versions below.  
Include other documents if needed.

| Document name/number | Date           | Version |
|----------------------|----------------|---------|
|                      | DD / MM / YYYY |         |
|                      | DD / MM / YYYY |         |
|                      | DD / MM / YYYY |         |
|                      | DD / MM / YYYY |         |
|                      | DD / MM / YYYY |         |

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|  |                |  |
|--|----------------|--|
|  | DD / MM / YYYY |  |
|  | DD / MM / YYYY |  |
|  | DD / MM / YYYY |  |

If you have more documents, you can attach a schedule which must include document dates and versions.

## Contract reference

This compliance statement is provided pursuant and is subject to the following contract with Watercare: (contract or task order number)

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|

## Declaration

I declare that:

1. I have due authority from my company to provide this compliance statement.
2. The information in this statement is true and correct to the best of my knowledge.
3. The works have been completed in accordance with the approved design, Watercare engineering standards, specific drawings and consents.
4. I understand that Watercare will rely on this statement to confirm compliance with the above requirements.
5. I understand that if I become aware of any change in circumstance or any reason why the information covered by this statement might not be correct in relation to the standards and legislation at the date of this certification, I must notify Watercare as soon as possible.
6. I understand that information provided by me on this form includes personal information covered by the Privacy Act 2020.
7. I authorise Watercare to collect, retain and use that personal information for the purpose of assessing my suitability as an author of compliance statements. I also authorise Watercare to collect, retain and use (for that same purpose) personal information about me from other sources available to Watercare including, but not limited to, the professional or trade organisations, referees and any other persons or companies with whom I am or have been associated. I understand that Watercare will handle such personal information in accordance with its Privacy Statement located at: [www.watercare.co.nz/home/about-us/our-organisation/privacy-statement](http://www.watercare.co.nz/home/about-us/our-organisation/privacy-statement)

Author's name

Author's  
signature

Date

DD / MM / YYYY

On behalf of:

## Watercare office use

Received by

- (a) For Watercare projects: Project manager or delegated project engineer  
(b) For development projects: captured as part of engineering approval application by Compliance Engineer

Statement valid

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Yes

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No